

REMOTE READY

How to Communicate with Confidence
and Impact in today's Hybrid workplace



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WELCOME



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Why is being "Remote
Ready" important?



What is a Hybrid workplace?

What are the barriers to effective communication in-person?... online?

THE PROMISE



Miscommunication



Conflict



Leadership



Competency



+



FOUNDATIONAL IDEAS



WHAT IS COMMUNICATION?



HOW DO WE LEARN TO COMMUNICATE?



WHAT ARE THE CHANNELS OF WORKPLACE COMMUNICATION?

1

2

3

4



Take

Responsibility

1

2

3

4



Establish
RAPPORT

- 1
- 2
- 3
- 4



Request and
Receive
information

1

2

3

4



Strategically
RESPOND



How do you apply this
strategy? In-person and
online?



THE TOOLS



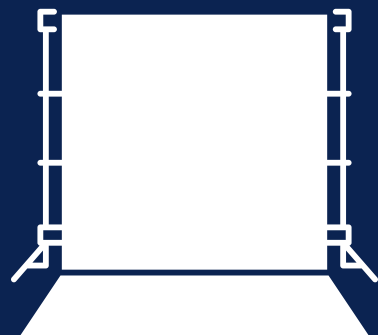
Good **Audio**



Good **Webcam**



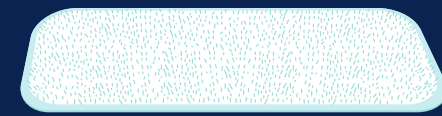
Good **Lighting**



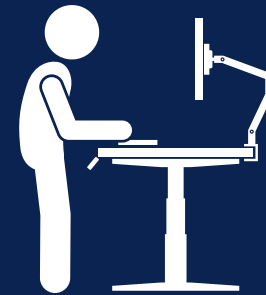
Strategic **Background**



Reliable **internet**



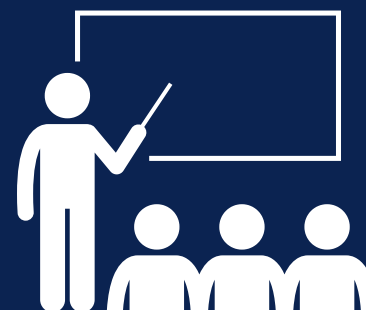
Compression **Mat**



Adjustable height **desk**

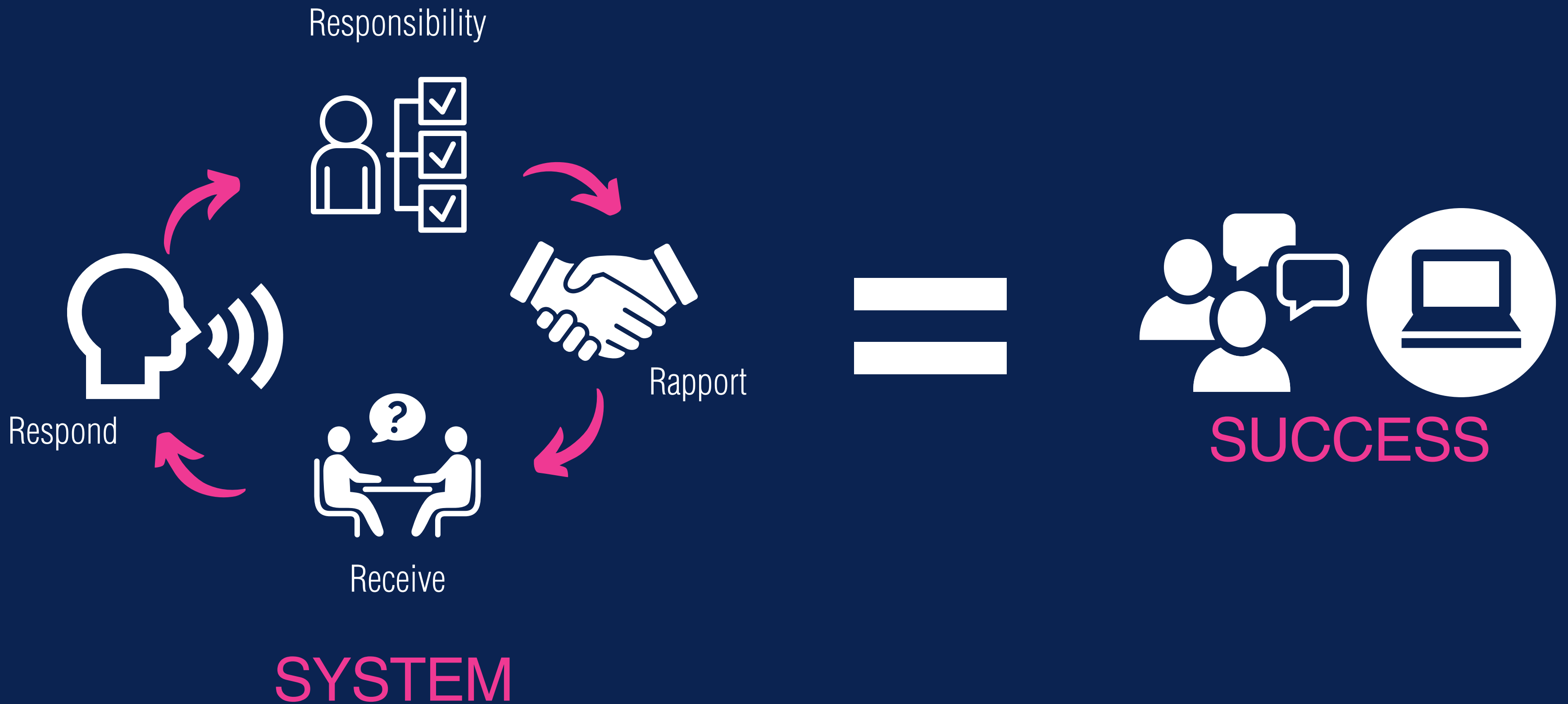


Strategic **Clothing**



S.O.P's and **Training**

SUMMARY



THANK YOU



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